



# Architectural Permit Request – Fences\*

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**Please allow up to 30 days from submission for permit approval.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Lot#: \_\_\_\_\_

Email: \_\_\_\_\_

Request date: \_\_\_\_\_ Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Submit request or questions to: [Fairwayspringsarc@gmail.com](mailto:Fairwayspringsarc@gmail.com) or Drop in the clubhouse mailbox. (Email is fastest method)

## General information

The ARC highly recommends a permit request prior to getting a quote from a fence company due to the restrictions on fencing. Once you submit the request, the ARC will reach out to you to look at your site and describe the specifics.

Fencing is very specific in our Deeds and Restrictions. Please read the [Deeds and Restrictions](#), Section 2.11 prior to submitting the request, it will help speed up the processing.

A full survey, including easements is required with the outline of the proposed fence.

Fences directly on the lot line. Every lot has an easement for drainage and/or utility service. Easements are a ***minimum of 5'*** onto your property, and will be shown in your survey. Hence, any fence on the lot line is in the drainage and/or utility easement. This requires that the fence must be raised up off the ground to allow for free-flow of water. PASCO county will cite a code violation if the fence re-directs the drainage flow. You could be liable for damage to your neighbor's property. Utilities, such as power, cable, internet are also within the easements. In an emergency, they need 24/7 access to the facilities and full easement (no locks on the gate). If you choose to put your fence within an easement, any utility provider can remove any fence at any time to facilitate their work. ***Any repairs, or potential damage to the fence are the homeowner's responsibility. The utility provider will not re-install the fence after the work is complete. That is the FULL responsibility of the homeowner.***

Project Description: \_\_\_\_\_

\_\_\_\_\_

\*Generally, the ARC will contact you within approximately 14 days. Work must start within 30 days, and be completed within 90 days of start date.



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Name: \_\_\_\_\_ Address: \_\_\_\_\_

Type of fence material: \_\_\_\_\_ Color (earth tones): \_\_\_\_\_ Fence height: \_\_\_\_\_

A full survey of the property with proposed fence marked up is attached to request. (Initials): \_\_\_\_\_

I understand that any fencing installed on the lot line requires **unhindered access 24/7** (Initials): \_\_\_\_\_

I understand that any fence placed on an easement requires **free-flow of drainage**. (Initials): \_\_\_\_\_

**I understand that if my fence is placed on an easement, and any entity requires access for install, repair or any form of maintenance on the easement, that person may remove my fence at any time for access. Any damage to the fence, cost for repairs or cost to re-install the fence is wholly the responsibility of the homeowner to return the fence back to its original condition.** (Initials): \_\_\_\_\_

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a Neighbor’s limited common area or common ground. I agree to abide by the rules established by the Association and will be solely liable for any upkeep required by the construction of this improvement Any approved improvement must be completed within (90) days or the approval may be revoked and application must be resubmitted. I agree to meet all legal requirements including Pasco County building codes (Initials): \_\_\_\_\_

I CERTIFY THAT THE PROPOSED CHANGES WILL BE LIMITED TO THE EXTENT DESCRIBED ABOVE. (Initials): \_\_\_\_\_

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Name: \_\_\_\_\_ Address: \_\_\_\_\_

## For ARC Use Only

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

PERMIT DENIED by: \_\_\_\_\_ Date: \_\_\_\_\_

Notified resident/owner of Permit determination Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_

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